

Annexure - A

**Letter to Add / Delete Beneficiary details for executing 'OFF-MARKET' transaction.**

To,

The Depository Participant Name

Address

Date	D	D	M	M	Y	Y	Y	Y
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DP ID										Client ID								
First/Sole Holder Name																		
Name of the Second joint Holder																		
Name of the Third joint Holder																		

I / We request you to add /delete the beneficiary details as given below -

Sr. No.	Buyer BO ID	Buyer PAN (First Holder)	Buyer PAN (Second Holder)	Buyer PAN (Third Holder)

	First/Sole Holder	Second Holder	Third Holder
Name			
Signature			

===== (Please Tear here)  
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Acknowledgement

Receipt Request

from:

DP ID										Client ID								
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To add following beneficiary

Sr. No.	Buyer BO ID	Buyer PAN (First Holder)	Buyer PAN (Second Holder)	Buyer PAN (Third Holder)

Depository Participant Seal and  
Signature